**SBA Board Meeting Agenda (8/21/16)**

**ROLL CALL:**

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| --- | --- | --- |
| **Officer** | **Position** | **Presence** |
| 1Nikki Low | President | Yes |
| 2Brittany Johnson | Day Vice President | Yes |
| 3Chanel Saidi | Evening Vice President | Yes- via FaceTime |
| 4Rachel Tochterman | Treasurer | Yes |
| 5Aoibheann Cline | Secretary | Yes |
| 6Brandon Chaidez | Representative at Large | Yes |
| 7Sarah Papizan | 4E Representative | Yes |
| 8Sylvia La Rosa | 3D Representative | Yes |
| 9Mary Varni | 3E Representative | Yes- via FaceTime |
| 10Navi Rai | 2D Representative | Yes |
| 11Tyler Suard | 2E Representative  | No |
| TBD | 1D Representative | n/a |
| TBD | 1E Representative | n/a |

1. **Call to Order: Nikki @ 6:04pm**
2. **Approve Agenda for 8/21/16 Meeting**

Motion to Approve: Brittany; Second: Aoibheann

1. **Approve Committee Appointments**

a. Diversity- Stella Hyunh

 - Reason for: ideas, event ideas, experience, ran diversity at undergrad

 - Motion to Approve: Aoibheann; Second: Silvia

 - Unanimous in Favor

b. Wellness- Michelle Evans, Wesley (?)

 - Reason for: good ideas, previous experience last year

 - Motion to Approve: Brittan; Second: Brandon

 - Unanimous in Favor

 c. Career Development- Heather Sison (3L day)

-Reason for: participates in clinic on campus, CDO co-sponsor for internships

 - Motion to Approve: Rachel; Second: Navi

 - Unanimous in Favor

 d. Sports and Activities- Chance Veal

- Reason for: ideas including- scoreboards, competition with other schools (Davis and Lincoln), charge team fees

 - Motion to Approve: Silvia; Second: Sarah

 - Unanimous in Favor

 e. Barrister’s: Carrie Firth

 - Reason for: none stated, unanimous agreement

- Proposed Date: last Saturday in January

 - Motion to Approve: Brittany; Second: Chanel

 - Unanimous in Favor

f. Elections Committee- Bryce Fick

 - Reason for: works well with others

 - Motion to Approve: Silvia; Second: Mary

 - Unanimous in Favor

\* committees approved

1. **Approve 4E Appointment**

- Sarah Papazian

 - Abstain: Sarah

 - Unanimous in Favor

1. **Appoint SBA Members to Committees as Liaisons: (Chanel and Brittany)**

- Each committee has board member, Qs,

 1. Diversity- Brandon and Mary

 2. Sports- Silvia and Navi

 3. Barrister’s- Brittany and Rachel

 4. Wellness- Sarah and Nicole

 5. Elections- Chanel

 6. Career Development- Aoibheann

1. Language for “Start-up Funds”

- Chanel Saidi and Board- $200 club bring up. Should start-up funds have to be requested or automatic?

- Proposed Changes/ Edits:

1. “will” to “may” approve: Sarah

2. 30 days to 60: Nav

3. extend date to sept 15, not Aug. in order to give clubs a chance to hold meetings and allow Rebekah to have time for club meeting: Chanel

- Request form: make clubs use money to show interest and involvement?

Arguments for/against:

- (Against) Form is redundant- Rachel

- (For) Formalism- Brandon and Aoibheann,

- (For) Documentation for club funds- Chanel

 - Request form: Added Language Requirement?

- (For) Add language in form to show what they are using forms for: Sarah

- (Against) fund request form for recruitment- not where money is to be spent- Rachel

- (For) SBA documentation, accountability- Chanel

- (For) Documentation and formal, even if brief (email) for tracing- Mary

\* Decision to abandon added explanation idea

- Request form: Late Provision for Funding Request?

- Exceptions or late policy language requests (add f)- Rachel

 - Wait on late policy (until next meeting): Nicole

- Motion to Approve: Aug to Sept and “may” to “will” language edits: Rachel; Second: Sarah

1. Discuss amendment to Bylaw 5.05(a) Representative at Large description – Mary Varni

- push to next meeting

1. Discuss amendment to Bylaw 6.02 SBA standing committees – Mary Varni

- push to next meeting.

- Motion to Approve Moving items 7 and 8 on Agenda to next meeting: Chanel; Second: Brittany

1. Discuss Budget – Rachel

- Total: Rachel- 80,000 for the year

- added money to clubs throughout the year

 - Budget addition request:

- Add print money for all $10: Brandon

 - Input: new students did not get money: Nikki

 - $10 for 1Ls @ 160 people: Rachel and Brittany

- Question: who can we talk to in admin about why no 1L’s not receiving money this year: Chanel- Nicole: will bring up in admin

- Water Filter:

- Brandon $600-700, install costs? Est $1000 total. Is there room to bring to budget

- Rachel: likely money, maybe club money (wellness) to purchase money

- Brittany: possible money in library budget

- Nicole: bring to admin meeting by tomorrow

- Rachel: 24 hr library policy, SFSU security guard employee- support from Sarah, Nicole, Aoibheann, Navi,

-Nicole to bring up in admin meeting

 - Possible Compromise 6am to 2 am?- Nikki

 - Sarah- close and open concerns for staff?

a. Misc. Account padding for things that may come up

b. Student Representative Events- left as is from previous years

 - Silvia- if not used can we roll over to spring?

 - yes: Rachel

c. Start of year BBQ- money to coffee during finals?

 - Nikki- bagels if extra money

 - Gazebo late night studying coffee- Chanel

d. Sports: 500 each semester

e. Mentorship- 900 to 500, to do something (ideas…)

 - Brittany- mixer

 - Nicole @ midterms

 - Silvia- before midterms: relax time

 - Nikki to plan…

f. Gardens, sustainability and wellness to wellness budget-

 - wellness used all money last year

g. Elections- $50. Advised to leave in

h. Diversity and career dev- $200.

 - Nikki and Silvia why only $200?

- Motion to raise budget: $300/ semester: Chanel; Second: Sarah – money could be pulled from misc. for now

i. Career Development- resume workshop

- up club funding by 200 both semesters

j. ABA Conference stays same. --> No one went, so it goes back to misc.

k. Spring looks similar except for additional parties

- End of year party- stayed same

 - Halfway- bumped 50 to flat $400

 - Grad party stayed same

 - End of year- more money, because no beginning of year BBQ

 - bounce houses and fun budget?- Rachel

- Barrister’s- increase by $1000 to go for cheaper ticket cost by padding budget (even if $5-10 cheaper)

- Nikki: open for discussion, but EXPENSIVE because of all costs

- Rachel: cut costs in decorations by leaving to Barrister’s committee

 - All of Board favors increase

 - Budget in total: All of Board is Content

\* ABA Representative- Wilson Bao

 - Reasons for: qualified, only respondant

 - Motion to Approve: Brittany; Second: Brandon

1. **Claw-back policy (Chanel)**
	1. How we are to explain it to club members
		1. Purpose- To give clubs funding up to a certain amount. If charge cover cost, SBA does not pad that account. The Club can then claw back amount raised by cover charge
			1. Why- Scholarship issue at fall extravaganza. Scholarship funding
			2. Should a clause be added for events that charge amounts- blanket for all requests/disclaimer, in order to take back SBA contribution
2. **Language for late requests in by laws**

- All Board Members: take stab at drafting, one sentence. Rachel to work with Rebekah at treasurer meeting

- policy sect 1.01 (f)

 - Very general, add case by case basis- Chanel

 - Not case by case, blanket policy by date delayed- Rachel

 - Days 🡪 Week penalty assessments, 3 week cutoff suggestion?

 - 1-3 day, 1 week, 2 week

- Policy, club funding (i) amended: Chanel

- non- alcoholic language from food and drink. Suggestion for language to be approved

1. **Group/individual dates for Pictures**

- ask if Isabella can do Sunday

- schedule TBD

1. **Discuss dates of major events on campus.**

- Nikki to discuss at faculty meeting

- Tentative Event Dates

 - 1L comp: need to ask Bricker

 - Jan 28: Barrister’s

 - Diversity week: TBD, possible Valentine’s day week

 - Fall Spectacular: Nov 5. Need to check with Levine for Oct 8

 - Women’s caucus: Oct 30

 - IP week: Jan 23-26

 - Senior day: TBD

 - Family day: Apr 2

SBA Upcoming Meetings:

- Bi-weekly meetings: Sept 4th meeting to move to the 28th (6pm),

- Sept 11th at 6pm

- Sept 25th at 6pm

- Oct 2nd Nikki at Mock Trail, Britt to run meeting

- Oct 23rd at 6pm

- NO meeting on Oct 30th

- Nov 6th

- Following meetings to be played by ear, possible Nov 13th meeting

1. **Close Meeting**

- Motion to Close the Meeting: Sarah; Second- Brandon