**SBA Board Meeting Agenda (11/6/16)**

1. Call to Order
	1. Roll Call- Aoibheann, Chanel, Brandon, Rachel, Britt, Mary, Sarah, Nikki, Tyler, Sylvia
	2. Start: 6:00pm by Nikki
2. Approve minutes for 10/25/16 meeting
	1. Motion to approve- Chanel; second- Brandon; all in favor
3. Approve Agenda for 11/6/16
	1. Motion to approve- Chanel, second- Sarah; all in favor
4. Funding Requests
	1. TAA, Moot Court, Negotiations
		1. Kick off w/ BBQ- funding for food and advertising
		2. $1500 total, spilt between all 3 clubs- $500 each
		3. Motion to Approve- Chanel , second- Britt

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| **Name of Chartered Student Organization (Primary Organizer)** | Moot Court Society |
| **Co-Sponsor(s) \*** | Mock Trial and Alternative Dispute Resolution |
| **Event or Activity Name \*** | First Year Advocacy Competition BBQ |
| **Has this event or activity been approved by the Office of Student Affairs? \*** | In progress (Event Request Form already submitted) |
| **Date your event or activity will take place \*** | Thursday, January 12, 2017 |
| **Please describe the event or activity you are proposing \*** | Joint BBQ with Mock Trial and ADR to kickoff and promote the first year advocacy competitions. These competitions begin in spring and will host a joint problem.The First Year Moot Court Competition is a fun, competitive competition that helps students learn how to prepare an appellate style brief and argue before a panel of judges. It helps students develop the skills they need to succeed in GLS II and acts as tryouts for 2L and 2E research assistant positions. |
| **Total estimated cost of event \*** | $1,500.00 |
| **Total amount you are requesting from the SBA \*** | $500.00 |
| **How much money do you currently have in your organization's account? (be exact) \*** | $200.00 |
| **Will this activity be open to the entire student body? \*** | Yes |
| **How many participants are you expecting? \*** | 100 |
| **What is this number based on? Prior attendance? RSVPs? Interest expressed on Facebook? Or...? \*** | Prior attendance. (1L students, judges during prelimiary and final rounds) and prior attendance to the BBQ. |
| **How do you plan to advertise this event? \*** | Flyers, facebook, docket, class announcements, chalking. |
| **Do you (or a club representative) plan on presenting this funding request, in person, at an upcoming SBA meeting? (Required if your request is over $250) \*** | Yes |
| **How do you anticipate the SBA funds will be used (check all that apply) \*** | * Food & nonalcoholic drinks
* Printing & administrative costs
* Other (specify exact items below in your line item breakdown)
 |
| **Line Item Breakdown of Expenses (The costs associated with the items checked above must be included. Funding requests will NOT be granted without a sufficient line item breakdown of expenses.) \*** | Food: Most of the money we are requesting will be used to for the BBQ. Printing & Administrative Costs­: Printing flyers and promotional materials. |
| **Name \*** | Mary Varni |
| **Phone Number \*** | (209) 535-8693 |
| **Email \*** | m\_varni1@u.pacific.edu |
| **Title \*** | Treasurer, Moot Court Society |
| **Name of Chartered Student Organization (Primary Organizer)** | Alternative Dispute Resolution Club |
| **Co-Sponsor(s) \*** | Moot Court Society, Trial Advocacy Association |
| **Event or Activity Name \*** | First Year Advocacy Competition BBQ |
| **Has this event or activity been approved by the Office of Student Affairs? \*** | In progress (Event Request Form already submitted) |
| **Date your event or activity will take place \*** | Thursday, January 12, 2017 |
| **Please describe the event or activity you are proposing \*** | All first year students are welcome to attend the kickoff to the First Year Advocacy Competitions. This is a chance to meet members of the mock trial, moot court, an alternative dispute resolution teams and learn more about their spring advocacy competitions. Each team provides a great opportunity to prepare students to become an outstanding advocate, whether your career takes you to the courtroom, the boardroom, or beyond. |
| **Total estimated cost of event \*** | $1,405.08 |
| **Total amount you are requesting from the SBA \*** | $500.00 |
| **How much money do you currently have in your organization's account? (be exact) \*** | $665.41 |
| **Will this activity be open to the entire student body? \*** | Yes |
| **How many participants are you expecting? \*** | 100 |
| **What is this number based on? Prior attendance? RSVPs? Interest expressed on Facebook? Or...? \*** | Prior Attendance from last year and the current 1L class size |
| **How do you plan to advertise this event? \*** | Social Media, Class announcements, Chalkboards |
| **Do you (or a club representative) plan on presenting this funding request, in person, at an upcoming SBA meeting? (Required if your request is over $250) \*** | Yes |
| **How do you anticipate the SBA funds will be used (check all that apply) \*** | * Food & nonalcoholic drinks
 |
| **Line Item Breakdown of Expenses (The costs associated with the items checked above must be included. Funding requests will NOT be granted without a sufficient line item breakdown of expenses.) \*** | $12.95 a person.It includesBurger/cheeseburgerChicken sandwichGarden BurgerPasta SaladGreen SaladFruit SaladCookiesBottled water/Sodas |
| **Name \*** | Keegan Doheney |
| **Phone Number \*** | (818) 540-5847 |
| **Email \*** | doheney26@gmail.com |
| **Title \*** | ADR President |

* 1. Breakfast- 2 weeks of breakfast, $250 MILS funding request
		1. Decrease funding request amount
		2. Cold breakfast – see calendar below
		3. Clubs to spend no more than $250
		4. Motion to Amend- Aoibheann, second- Chanel

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| **Name of Chartered Student Organization (Primary Organizer)** | McGeorge International Law Society |
| **Co-Sponsor(s) \*** | Student Bar Association |
| **Event or Activity Name \*** | Gimme a Break |
| **Has this event or activity been approved by the Office of Student Affairs? \*** | In progress (Event Request Form already submitted) |
| **Date your event or activity will take place \*** | Tuesday, November 29, 2016 |
| **Please describe the event or activity you are proposing \*** | Providing students coffee and snacks during finals |
| **Total estimated cost of event \*** | $600.00 |
| **Total amount you are requesting from the SBA \*** | $600.00 |
| **How much money do you currently have in your organization's account? (be exact) \*** | $300.00 |
| **Will this activity be open to the entire student body? \*** | Yes |
| **How many participants are you expecting? \*** | 100 |
| **What is this number based on? Prior attendance? RSVPs? Interest expressed on Facebook? Or...? \*** | Prior attendance |
| **How do you plan to advertise this event? \*** | Docket, facebook, email |
| **Do you (or a club representative) plan on presenting this funding request, in person, at an upcoming SBA meeting? (Required if your request is over $250) \*** | Yes |
| **How do you anticipate the SBA funds will be used (check all that apply) \*** | * Food & nonalcoholic drinks
 |
| **Line Item Breakdown of Expenses (The costs associated with the items checked above must be included. Funding requests will NOT be granted without a sufficient line item breakdown of expenses.) \*** | Coffee and OJ through Bon Appetite and donuts.Bon Appetite will cost about $300.00-$350.00.We are planning to get donuts from Marie's Donuts which cost $0.60 - $0.90 each. |
| **Name \*** | Mary Varni |
| **Phone Number \*** | (209) 535-8693 |
| **Email \*** | m\_varni1@u.pacific.edu |
| **Title \*** | Treasurer, McGeorge International Law Society |



* 1. Legal Music Society: 10/17 agenda
		1. Motion to approve-Chanel, second- Mary, abstain- Tyler
1. Mentorship program mixer
	1. Tomorrow night, Britt to post on Section B, Rachel to post on Section A Facebook pages
	2. Serving appetizers in the Rotunda, 5-6pm
	3. Chanel send out email blast to all 1Ls
2. Bylaw edits (Rachel)
	1. SBA blog updating - Secretary’s role (Aoibheann)
		1. Bylaw edit amendments to be posted on the blog
		2. Pushing off edits for next meeting to allow board to review, last meeting before break
3. 1L elections
	1. Winners!!
		1. Elise Rice (1L)
		2. Chris Nielsen (1L evening)
4. Half-way there party update
	1. Moved to Jan 14, 2016
	2. 100 spots- buying tickets based on RSVPs
	3. Navi, Nikki, Sylvia sober persons
	4. +1s pay full $40 for ticket
	5. Put updates on Facebook page- Navi
5. Give me a break schedule – 150 people; $5,000
	1. 11/28 – SBA:
	2. 11/29 – MILS
	3. 11/30 – SBA:
	4. 12/1 - FBA
	5. 12/2 – SBA:
	6. 12/5 - LLSA
	7. 12/6 – SBA:
	8. 12/7 - PAD
	9. 12/8 –SBA:
	10. 12/9 - JBC
		1. SBA sponsoring 5 hot breakfasts
			1. $1600 in Rep budget, $4000 in Misc. budget = $5600 total available
				1. $5000 budget cap for 5 days of breakfast

Vote: all in favor, no abstains, not nays

* + - 1. $250 for midterms out of misc. budget
			2. (150 people) 100 people in morning, 50 in evening food spread between am and pm
			3. 9am finals and evening finals
			4. Trial run on first day for amount of food
			5. Estimate 150 people to serve on first day
			6. Talk to Kevin about posting by Nov 14

Meeting adjourned @6:38

 All in favor, no nays, or abstains