



## **RETREAT MEETING MINUTES**

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**Meeting Date:** Saturday, August 17, 2013

**Meeting Location:** South Lake Tahoe

**Approval:** Wednesday, August 28, 2013

**Recorded By:** Selena Farnesi

## 1 ATTENDANCE

Name	Title (Candidate Positions)	Organization	Present
Mario Walther	President		Yes
Jared Christensen	Evening VP		Yes
Mirwais Haider	Day VP		Yes
Jaqueline Logan	Treasurer		Yes
Selena Farnesi	Secretary		Yes
Monika Troike	Representative at Large		Yes
Michelle Scheinman	4E Representative		Yes
Christopher Wu	3D Representative		Yes
Lexi Howard	3E Representative		No
Aparna Agnihotri	2D Representative		Yes
Stephen Guichard	2E Representative		Yes
<b>Quorum Required (6/11) - Quorum Satisfied (10/11)</b>			

## 2 AGENDA

- **Information Item: Digital Signage on Campus**
  - Mario Walther reports on ongoing conversations between SBA and the administration to bring digital signage to the McGeorge Campus
    - Administration is discussing placing signs in the Student Center and in the Student Affairs Office
    - Also some discussion regarding placing a sign in the library instead of in the Student Affairs Office
  - Signs would cost an estimated \$1,800 each
  - Michelle Scheinman inquires about the policies that will be in place when and if the digital signs are placed on campus
    - What department will maintain the signs and maintain the content?
    - What will the process for including events on the digital signs be?
    - How much control/access with student clubs and SBA have?
      - Mario Walther responds that the details of how the signs will work from a policy standpoint is still open for discussion and no decisions have been reached regarding those types of procedures
  - Monika Troike remarks that she would prefer a sign in the library as oppose to the Student Affairs Office
    - There is a general agreement amongst the board on this point

- The Board believes it will be more visible to students in the library
  - Christopher Wu suggests the hallway between classrooms A and B as an alternative location to the Student Affairs Office
- **Informational Item: Smart Phone Application**
  - Mario Walther reports that the administration is currently working on developing an application that could be used on smart phones, tablets, and computers
  - Application would contain important information about campus, safety alerts and updates, and make online services more accessible amongst other features
    - Application is currently a discussion and is in the beta phase
    - No funding has been allotted for this project
- **Informational Item: Budget Update**
  - Jaqueline Logan reports on the 2013-2014 budget
    - Student enrollment has decreased to 650 students
    - Student fee has increase to \$100.00 per year
    - As such, 2013-2014 starting budget is roughly \$71,000
- **Action Item: Approval of the 2013-2014 SBA Budget**
  - The Board considers approving the 2013-2014 budget, as updated by Jacqueline Logan
  - Jacqueline Logan reports that the biggest change from the 2012-2013 budget to this years, 2013-2014 budget is the increase in club funding by \$600.00 and the addition of “start up funds” for clubs
  - Monika Troike reports that there are several late start up funding requests, and suggests the Board considers approving them and amending the budget to reflect approval of the late applications
    - Monika Troike explains that she believes the applications should be accepted because they were turned in on the same day as the club training – given that “start up funding” is a newly enacted policy, many clubs may not have known about the funding or the application process until the training
    - Mario Walther explains that he believes the applications should be denied because funding for “start up funds” and club events should not be diminished by clubs that failed to follow the proper application procedure
    - Additionally, Mario Walther explains that he believes denying the late applications will set a precedent of deadline

enforcement which will in turn encourage clubs to follow the correct procedures

<b>MOTION by Monika Troike: Move to fund all of the late “start up funding” requests Second by Mirwais Haider</b>			
<b>Name</b>	<b>Title (Candidate Positions)</b>	<b>Vote</b>	<b>Comment</b>
Mario Walther	President	X	NO vote to break 4:4 tie, 1 abstention and 1 absence
Jared Christensen	Evening VP	No	
Mirwais Haider	Day VP	Yes	
Jaqueline Logan	Treasurer	No	
Selena Farnesi	Secretary	Abstain	Not willing to vote on granting funding before a line item regarding that funding is approved
Monika Troike	Representative at Large	Yes	
Michelle Scheinman	4E Representative	Yes	
Christopher Wu	3D Representative	No	
Lexi Howard	3E Representative	X	Absent
Aparna Agnihotri	2D Representative	Yes	
Stephen Guichard	2E Representative	No	
<b>MOTION FAILS</b>			

- **Action Item: Approval of the 2013-2014 SBA Budget CONTINUED**
  - Jaqueline Logan reviews the committees included in the budget and there respective funding proposals
  - Christopher Wu asks inquires about the reasoning behind not funding the elections committee and suggests increasing the funding significantly to create a campaign budget for students interested in running for SBA
    - Mario Walther responds that he does not agree with funding campaigns out of the SBA budget
    - Selena Farnesi responds that it seems inappropriate to fund individual students campaigns with student fee dollars, especially given that if elected they would have some influence over how those same student fee dollars were used
  - Mirwais Haider comments that it might be appropriate to find the election committee with a small amount for advertising purposes

- Jared Christensen explains some of the advertising possibilities that having funding in the elections committee line item could fund including but not limiting to vote here signs and election date signs
- Christopher Wu comments that these types of signs are advertisements, and suggests they might be better suited in public relations/advertising type line item
- Monika Troike suggests that tabling signs, give away items, and SBA event items could also be funded out of a public relations line item
  - Monika Troike suggests increasing the line item for PR rather than for Elections Committee

**MOTION by Mirwais Haider: Move to amend the 2013-2014 SBA Budget as presented to include \$200.00 in the public relations Committee line item**

**Second by Christopher Wu**

Name	Title (Candidate Positions)	Vote	Comment
Mario Walther	President	X	Considering abstention votes, does not vote to break tie
Jared Christensen	Evening VP	Abstain	
Mirwais Haider	Day VP	Yes	
Jacqueline Logan	Treasurer	No	
Selena Farnesi	Secretary	No	
Monika Troike	Representative at Large	No	
Michelle Scheinman	4E Representative	Abstain	
Christopher Wu	3D Representative	Yes	
Lexi Howard	3E Representative	X	Absent
Aparna Agnihotri	2D Representative	Yes	
Stephen Guichard	2E Representative	Abstain	
<b>MOTION FAILS</b>			

• **Action Item: Approval of the 2013-2014 SBA Budget CONTINUED**

- Jacqueline Logan reviews the budget as amended by the Board
- Amended budget for 2013-2014 is as follows:

<b>Category 1 - SBA Reserves</b>		
SBA Expense Account	\$1,500.00	No change
Rainy Day Fund	\$2,500.00	Increased 500
Signage in Student Center/Library	\$1,800.00	New line item

**Category 2 - SBA Events**

End of First Year Party	\$2,500.00	No change
Halfway There Party	\$4,000.00	No change
Grad Party	\$4,000.00	No change
End of the Year BBQ	\$1,500.00	No change
Start of Year BBQ (admissions will contribute)	\$1,500.00	New line item

**Category 3 - Committees**

IM Sports	\$1,000.00	Down 700
Mentorship	\$500.00	Increased 500
Orientation	\$0.00	No change
Garden and Sustainability	\$200.00	No change
Elections	\$0.00	No change
Wellness	\$2,000.00	Increased 1000
Diversity	\$1,000.00	No change
Public Relations	\$0.00	New line item
CDO	\$1,000.00	New line item

**Category 4 - ABA Rep**

ABA Rep	\$250.00	New line item
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**Category 5 - Barrister's Ball**

Barrister's Ball	\$15,000.00	Up 1,000
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**Category 6 - CSO Club Funding**

Total	\$20,500	Up 6,000
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**Category 7 - President's Stipend**

Stipend	\$1,500.00	No change
Total Budgeted	\$62,000.00	

<b>Beginning Fund Balance</b>	\$6,589.00
<b>Estimated Budget</b>	\$65,000
<b>Total</b>	\$71,589
<b>Reimbursements</b>	\$1,500.00
<b>Reserves</b>	\$8,089.00

**MOTION by Jared Christensen: Move to approve the proposed 2012-2013 SBA Budget as amended by the SBA Board**

**Second by Monika Troike**

<b>Name</b>	<b>Title (Candidate Positions)</b>	<b>Vote</b>	<b>Comment</b>
Mario Walther	President	X	
Jared Christensen	Evening VP	Yes	
Mirwais Haider	Day VP	Yes	
Jacqueline Logan	Treasurer	Yes	
Selena Farnesi	Secretary	Yes	
Monika Troike	Representative at Large	Yes	
Michelle Scheinman	4E Representative	Yes	
Christopher Wu	3D Representative	Yes	
Lexi Howard	3E Representative	X	Absent
Aparna Agnihotri	2D Representative	Yes	
Stephen Guichard	2E Representative	Yes	

- **Informational Item: SBA Office Location**

- Mario Walther reports that the administration is interested in working with SBA to relocate the SBA office from the second floor of the student center to the “blue house” behind classrooms, C, D, and E
- Monika Troike comments that she is in favor of the move as it will allow SBA to have more space and be in a more accessible/visible area
- Selena Farnesi agrees that the “blue house” is more accessible than the Student Center, and believes that better advertising of the office’s location would be a better fix to any student access issues
- Michelle Scheinman raises a concern regarding allowing other clubs to use the space, and reports that it is often very hot in the “blue house”

### **3 MEETING END**

Meeting Schedule End: N/A

Meeting Actual End: 3:25PM

#### 4 POST MEETING ACTION ITEMS

<b>Action</b>	<b>Assigned To</b>	<b>Deadline</b>
Work with administration and technological department to research digital screens and present SBA with a better estimate of cost	Jared Christensen	N/A
Give Lexi Howard retreat materials	Selena Farnesi	Prior to next meeting
Finish the budget for the welcome back BBQ hosted by SBA	Monika Troike	Wednesday, August 28, 2013
Finish Committee assignments and alert respective students of their appointed positions	Jared Christensen and Miwais Haider	Monday, August 19, 2013
Finalize SBA retreat budget	Selena Farnesi	N/A

#### 5 NEXT MEETING

Next Meeting: Undecided