**SBA Board Meeting Minutes (4/23/17)**

1. **Call to Order**

Nikki @ 5:30

1. **Approve minutes for 4/9/17 meeting**
	1. Mtn to amend: LLSA – funding request local Latino vendors- not vendors but donors, Mya Huel- restaurant, auction money goes to Guatemala student and part gooses to scholarship

Mtn to Approve: Nav , 2nd:  **Brandon**

1. **Approve Agenda for 4/23/17 meeting**

Mtn to Approve: brit, 2nd: Rachel

1. **Roll Call** (Aoibheann)

President- Nikki: present

Vice President Day- Brittany: present

Vice President Evening- Chanel: absent

Treasurer- Rachel: present

Secretary- Aoibheann: present

Rep at Large- Brandon: present

4E Rep- Sarah: present

3D Rep- Sylvia: present

3E Rep- Mary: present

2D Rep- Navi: present

2E Rep- n/a

1D Rep- Elise: absent

1E Rep- Chris: present

1. **Funding Requests**
	1. 3E Rep

Mary- see below, not needed, funding is available

Mtn to Approve: , 2nd:

* 1. PAD
		1. Rachel- kickball turnout- 9 teams, but budgeted for 4 teams, over budget, students paid $20 per team, did not want to turn teams away, retroactive request,
		2. Mary- how much? $250
			1. Extra cost is for shirts,
			2. Park $50 paid and food paid by registration plus SBA costs
			3. 20K in surplus budget
			4. If not granted Rachel will have to help out PAD next year
			5. Nikki- concern for precedent
			6. Mary- who paid for the remainder? Rachel- PAD
				1. If not paid will be in the red, and will have to have help from start-up funds
				2. Family law has $200 in account
			7. Family law help- paid for bases and balls, PAD already requested and wanted to continue rather than have family law
			8. Shirts for players? Brandon
				1. Family shirts were paid extra
			9. Sarah- hate to see PAD penalized for a successful event, but concerns with setting precedent
				1. Justification for not having money out of pocket?
			10. Nikki- a lot of groups do joint events
				1. How much money does PAD have? Nikki
				2. Sylvia- should have had a cutoff date to have a proper estimate

Wed was cutoff because of shirts

* + - 1. Estimate came from evening of etiquette
				1. 30 RSVP, 18 showed
			2. Brit- issue because Rachel is on the board
			3. Nikki- doesn’t look good, would like Family law have to pay it and can request funds for next year

Mtn to Approve: , 2nd:

1. **One and Done Update (Nicole)**

Nikki- Dean McGuire- extended library hours to 8am, asking people to want to work work-study over the summer, without student workers we can’t open the library early

 Chris- interested in working hours

8am to midnight

Classrooms G&H 24 hours, one silent study and one is group

Block of hotel room issue- school must pay for that block up front, school does not want to commit

Bar Buddies- 35 people signed up, raffle off 2 night stay for completion, buddies announced Tuesday

 Britt- how do we verify completion?

 - still up in air, tentatively, screen image print out of bar prep program needed 75%

1. **Elections Update (Nicole)**

New member introduction:

 Kerri- 4E

 A’lex- treasurer

 Navi- 3D rep

 Mary- VP Evening

 Joann- 3E rep

 Chris- 2E rep

 Rachel- Pres.

 Aoibheann- VP Day

No ethical violations this year!

1. **End of Year BBQ Recap** (Rachel and Brit)

Brit- lots of senior gifts left over, raised $107 for scholarship

Rachel- Deans liked gifts, shirts- ran out of 200 shirts. Does the board want to re-order shirts for students to be available?

 Britt- given to any non-students?

 - senior gift issue- given out duplicates for lost gifts and does not want the same issue with shirts

Chris- cost? $7 (actual $6.50)

Navi- lots of evening students did not get shirts

 Chris- arrived at 5:15 and did not get shirts

Nikki- 50 extra shirts should be ordered for E students

 -email E cohort

 - no charging, first come first served or order extra

 - can we order extra for beginning of year BBQ

Joann- evening student concern

 - Rachel: google doc for E students and

 - Nikki- deadline needed

 - also send to MSL and LLM and MPP

Evening students were included by time allotment

 - Rachel: Day students also did not get shirts

 - Mary? Announced- no, just advertised as “swag”

 - how do we account for D students who did not get shirts?

- send out email to all to request a shirt for all dues paying students and SBA will fund it, with clause that we have list of those who have received shirts?

 - Chris will set up google doc to send out in the email, Rachel to handle shirts to be available from May 8-12th during finals, due date April 27th, pick-up in library

1. **SBA sponsored Breakfast** (All)

Rachel- to have Kevin from Bon Appetit plan 26th , 28th, May 1st, 3rd, 9th

1. **Commencement Speaker Update** (Nicole/Sylvia)

Paul Desanko(sp?)- ready and asked for request from Nikki about student interest

Sylvia- student speakers

 - MSL tie- still figuring out who to speak, but was brought to students.

- Nikki- should have a deadline for finalists to have a decision, by tomorrow, whether it is a re-vote or if they decide themselves as speakers who will speak

 - JD Day: Jose Parr

 - JD Evening: Brian Russ

 - LLM: Mohammed Rahimi

 - Faculty speaker: Professor Sprankling

1. **MSL student concerns**

Speaker voting and overall rep issue- Nikki emailed the concerned student back and did not get a response. Process was same for all cohorts on campus, MSL students did know process and were able to have name on ballot, sent what SBA has been done and forwarded to Deans

 - Bookstore hours extended and added weekend day

- Rebekah to address club presidents that they need to stay later to fill in students who are not able to arrive until later.

 - recorded classes can be available

 - class scheduling sign-up- auto and can’t be changed, just like JD students

 - elective classes expectation will always have 2L and 3L students

 - MSL grades are not against JD students

 - Sarah- issue is what other students have taken as pre-reqs

 - Nikki- that can be discovered online e

- weekends and evening events by clubs and school sponsored groups are available for students late and on the weekend show effort to include all students

1. **Additional Issues**

- Sarah: grad party- DJ issue $500 left for events, but estimates are $600 to $650. Any method to cover DJ?

- Rachel- $4,000 allocated. Issue- already set aside additional money for grad gifts

 Mtn to approve extra $150 for grad party: Brit, 2nd: Mary

- Sarah- 1am – 4pm gap and gown pick up , can we have the hours extended?

 - Nikki to verify extended hours with Dean Mootz and Dean Colatrella tomorrow

Rachel- schedules:

 - Mary- deadline has passed for responding

- SBA meeting time- alternative days or later meeting time start is needed to accommodate working board members

- Mary- why is admin setting the schedule now rather than SBA which has been previously decided amongst the board

- Nikki- this should have been announced during all-candidate election interests

- Rachel to bring issue back to Admin

- Externship schedules- students set the schedule: may cause conflict in addition to classes

1L end of year party- Coin-op 2 drink tokens and food, registrar check is in to verify students, May 12

 - Rachel need 2 sober people

3 L Party- sober people needed- Nikki is one, need one more for May 18, 6:30-10, Brandon will be second person

1. **ADJOURN**

Nikki @ 6:34

|  |  |
| --- | --- |
| **Name of Chartered Student Organization (Primary Organizer)** | SBA |
| **Co-Sponsor(s) \*** | None |
| **Event or Activity Name \*** | 3E Class Representative |
| **Has this event or activity been approved by the Office of Student Affairs? \*** | In progress (Event Request Form already submitted) |
| **Date your event or activity will take place \*** | Friday, April 21, 2017 |
| **Please describe the event or activity you are proposing \*** | All 3Es are welcome to attend our class party on April 21, 2017 at Oak Park Brewery. Appetizers will be provided. |
| **Total estimated cost of event \*** | $157.00 |
| **Total amount you are requesting from the SBA \*** | $157.00 |
| **How much money do you currently have in your organization's account? (be exact)\*** | $0.00 |
| **Will this activity be open to the entire student body? \*** | No |
| **How many participants are you expecting? \*** | 15 |
| **What is this number based on? Prior attendance? RSVPs? Interest expressed on Facebook? Or...? \*** | Prior attendance |
| **How do you plan to advertise this event? \*** | Docket and Facebook |
| **Do you (or a club representative) plan on presenting this funding request, in person, at an upcoming SBA meeting? (Required if your request is over $250) \*** | Yes |
| **How do you anticipate the SBA funds will be used (check all that apply) \*** | * Food & nonalcoholic drinks
 |
| **Line Item Breakdown of Expenses (The costs associated with the items checked above must be included. Funding requests will NOT be granted without a sufficient line item breakdown of expenses.) \*** | Appetizers at Oak Park Brewery. All of the funds will be spent on food. |
| **Name \*** | Mary Varni |
| **Phone Number \*** | (209) 535-8693 |
| **Email \*** | m\_varni1@u.pacific.edu |
| **Title \*** | 3E Class Representative |